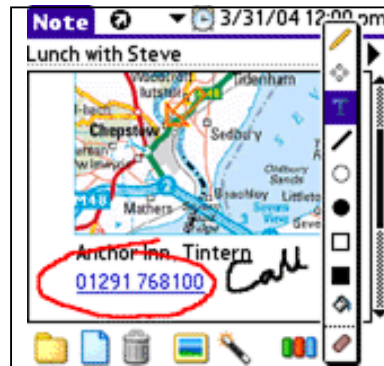


BugMe! Notepad User Guide

BugMe! Notepad is a media-rich notepad, with powerful productivity and communications capabilities. Oh, and its fun to use too :)



Installing and Running BugMe! Notepad

Powerful Notepad...

Take notes in your own handwriting or with text. Jot quick notes as you go.

Notepad captures what you draw directly on your handheld's screen, making note taking fast, easy and accurate, or you can just doodle!

With media enhancements, you can now also take a photo, import a map, use it to jot on, or add a voice memo and then send it by email.


Installing

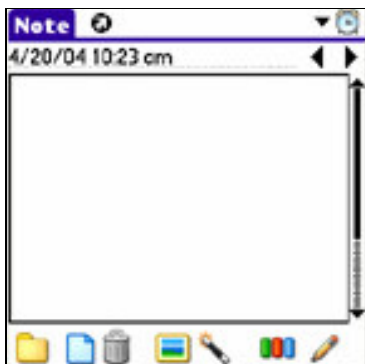
BugMe! Notepad, when downloaded comes in a .zip file. Open the file in the free trial application WinZip (available at www.winzip.com), double click on the icon 'BugMe! Notepad installer', and then hotsync to add BugMe! to your PDA. Windows xp, and Mac OS X however, can handle extracting files automatically.

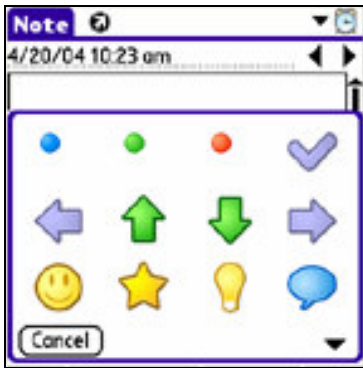
Running

The BugMe! Notepad Screen when installed is a blank note. (See Left).

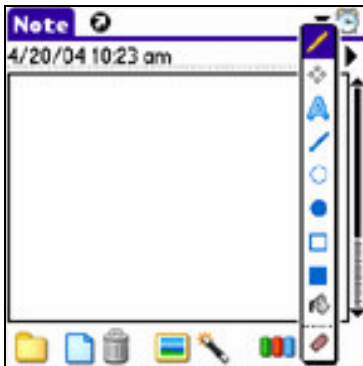
At the top of each note is the date and time was created (this can be edited if you wish to title your note). Then there are 7 tools across the bottom. These are (left to right)

-  Filed Notes – Takes you to the











The Bugme! Notepad Icons available in the Icon Wizard.



The Selection of Drawing Tools.

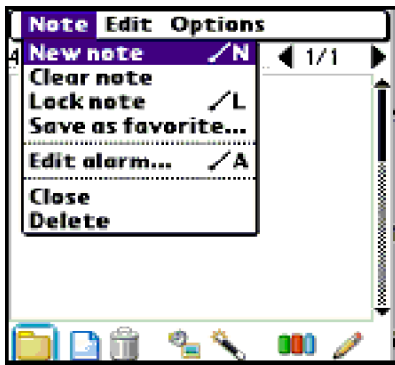
thumbnail view of the notes and lets you look at the files or categories you have created for them.

-  New Note – Creates a new BugMe! note.
-  Delete Note.
-  Import Photo or add voice tag– Looks in the photo album on your palm.
-  Icon wizard – Gives you a choice of 24 instant icons to use in your BugMe! Notepad notes. (See left). SilverScreen icons can also be used in BugMe! Notepad. Collections of the SilverScreen icons are available from the following links; www.pocketsensei.com/ss_icons.htm and www.palmgear.com . Please note that this applies to the Icon Packs only, and not the Theme Collections.
-  Colour and pen options – From here you can select the background or pen colour, and also the pen thickness.
-  Drawing Tools – Lets you choose from the many drawing tools available in BugMe! Notepad (see left). As well as being able to scribble quick memos, BugMe! Notepad has drag and drop text editing and shape tools.

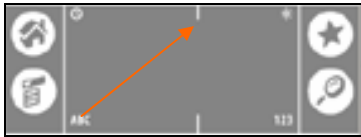
Using BugMe! Notepad

Making a new note

You can either tap on new note icon or use a screen shot from another palm OS Application to make new BugMe! Notepad notes.



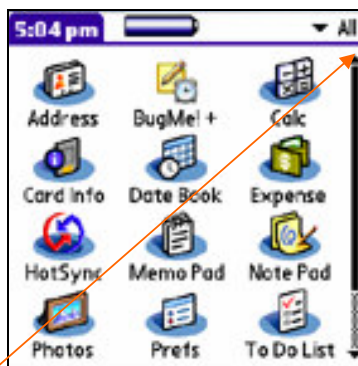
Making a new note



The Command Stroke is from the bottom left to top right of the graffiti area.



BugMe! Notepad icon that appears when a Command Stroke is Performed.



Screen Grabs

Making a note from a screenshot of any Palm OS application is a great way to add more to the information you already hold as the same scribbles, alarms and drawing tools can be used on the grabbed notes!

To grab a screen shot, on devices that aren't Treo smartphones, perform a Command Stroke when you are looking at the app you want a BugMe! Notepad note of (see left), then tap BugMe! Notepad icon.

Popme

On Treo 600's and Treo 650's, we have now released a screen grab extension called PopMe! This is available at www.electricpocket.com/popme.prc

Installing PopMe!


Download PopMe and save it to your desktop. Double click on the PopMe icon that appears on your desktop to add PopMe! to your hotsync manager. PopMe! will be installed and ready to use upon your next hotsync.

Once PopMe! is installed on your device, it needs no configuration and holding the Customisable button down (the side button below the volume toggle) will capture any screen from any application on your device into a BugMe! note. This note, as with any other BugMe! note, can then be scribbled on, beamed, or sent by email.



What a grabbed screen looks like and how you can edit it

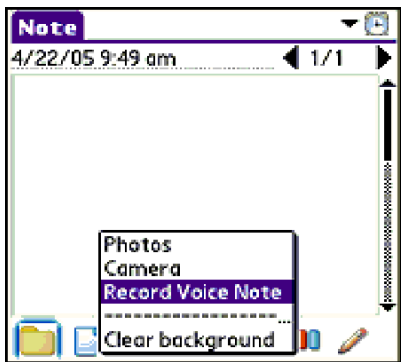
Importing a Photo or Picture


Importing a photo or picture from a memory card is yet another way to begin. Tapping the  icon will let you choose a photo from your palm's camera or SD memory card (photos must be jpg and in the DCIM directory). This will then add the picture as the background of the note.

Any note can be annotated and an alarm set.

Setting a Voice Note


Instead of one of your system alarms for a BugMe! note, you can now add a personally recorded memo to each of your BugMe! Notes, to be played when the note 'bugs' you.




To set a voice memo, tap on the  icon at the bottom of the note you want the message to be for. Next, select 'Record voice note' from the drop down menu that appears. Then pressing the record button will start recording for 10 seconds – when you have made whatever noise it is you wish to make, the sound is automatically saved to that note.

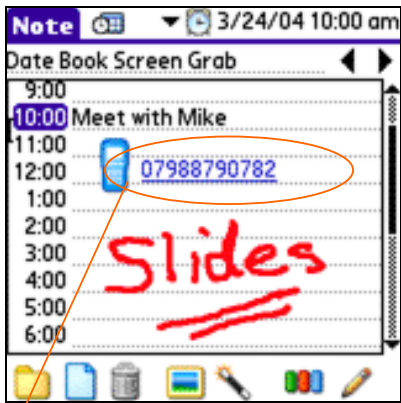
When you set the alarm for this note, next time it goes off, the voice memo will be played.

Each note can have its own voice note and you can change or delete them at any time by

tapping on  again and selecting 'Delete Voice Note', and then you can re-record the

message, checking it any time by tapping , then 'Play Voice Note'.

You can tell which of your notes have voice tags by going to the file view, where each voice memo BugMe! Note will have an icon above it.



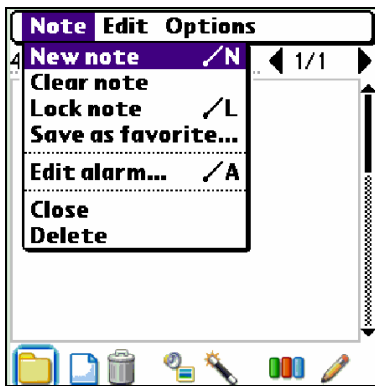
Smart phone links

Every time you enter, using the text tool, a phone number in a bugme note, it will instantly create a link where, if you tap it, your pda will ring that number!

This is an example of how a Smart Phone Link will look in BugMe! Notepad.

Menu options

When drawing or editing your Note, tapping on the menu gives you the options of a New note, to Clear the note, Lock, Save as favourite or Close and Delete the note (see left).

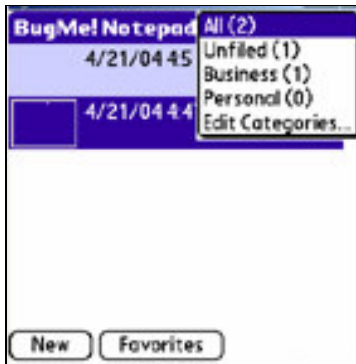



Locking a note means that it cannot be accidentally edited, unless you open it, go to the menu, and choose to Unlock the note.

Clearing the note deletes everything you have added to it – if the background was a photo or screen grab, it means that the image will remain, but your handwriting etc, will be removed.

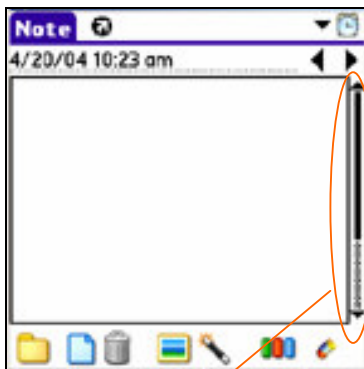
Saving a note as a favourite is a way of creating your own BugMe! templates.

Filing your notes



Tapping on the  icon takes you to an overview of all your notes. You can view them all, or by category. To add new categories for your notes, tap on the top right drop down menu, that says 'All' and then choose to edit categories. You can delete or add as many as you want.

Adding a note to a category is also very easy. In the File overview, highlight the note you want to move, tap Menu > 'Note' > 'Move To', and then you will be given a drop down menu of the categories available, finally just select which one you want to note moved to.

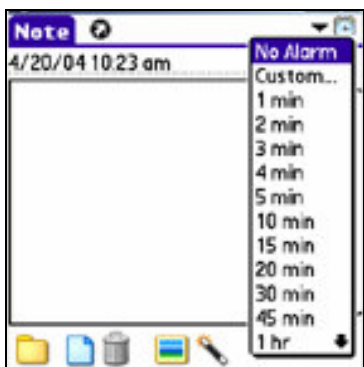



The Scroll Bar

Scrollable Notes

For the first time in BugMe!, the notes are now larger than the palm screen area. There is a scroll bar to the right of the BugMe! Notepad note, and if you want to scribble further, just pull it down to reveal the extra space.

Flexible alarm settings




Tapping on the Clock  icon at the top right of the screen gives you the BugMe! Notepad alarm options.

You can also set custom alarms, which allow you to choose different days, and set the times for repeats and nags.



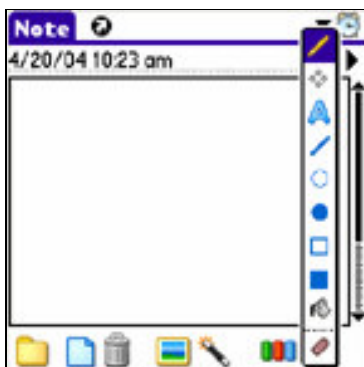
Custom alarm

Then, by going to the filed notes thumbnail view (tap the file  icon bottom left of note), then to the menu bar > options > Alarm sound, you can choose from 13 wav files what alarm noise you want to use.






The choice of 13 Wav files.








Drawing and Text Tools.



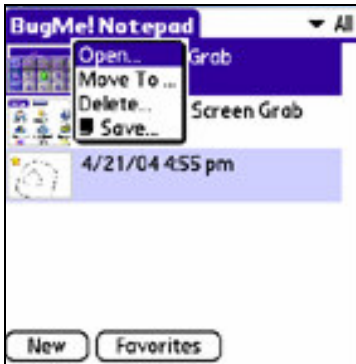
The screen shot (left), shows the drawing and text tools available in BugMe! Notepad. Tapping on the far right icon on the bottom menu bar accesses the drop down menu. This icon will change according to what tool you have selected. Top to bottom, they are;

-  Pen – For freehand scribbles.
-  Pan – For moving the icons and text round the note and for also moving the note up and down or left to right.
-  Text – Tap anywhere on the BugMe! note and use graffiti, or your palm keyboard to put text in the note. BugMe! will automatically recognise any phone number, email address or URL from your address book if you have a smart phone and creates a link. For example, if you had to remember to phone someone at a certain time, you write their number on the note and set the alarm for when you have to

call them. At that time, the alarm will go off, and your device will show the note, then you would just have to tap on the link to automatically dial that number.

-  Line tool.
-  Circle outline drawing tool.
-  Filled circle
-  Square outline drawing tool.
-  Filled square.
-  Colour Filler – Fills area with chosen colour.
-  Eraser

Save notes to memory card.

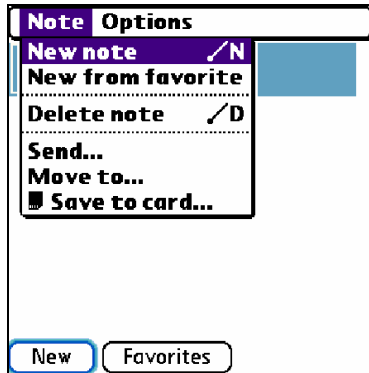


All notes in BugMe! are automatically saved on your device once created, but you can also choose to save them to a memory card.

Just go to the Filed notes view, highlight the note you want to save, and tap 'Save' from the drop down menu that appears (left). You then just need to choose a file name for it.

Saving to the memory card

How to Send Notes – email, bluetooth, IR, MMS



Sending Notes

Your notes aren't just useful on your PDA or smartphone, Notepad lets you share any note as a JPEG picture via email, MMS or bluetooth. You can also save a note to a memory card, and print it, mail it or use it as a slide or diagram when you get back to the office.

To send a note, open it in the filed notes view, then tap Menu > Note > Send. This will give you the options of sending however your PDA can – by email, Bluetooth, IR or MMS. All you need to do next is select which one and tap send.

There is also a PC Desktop Viewer available for BugMe! Notepad at www.electricpocket.com